

LIBERTY PROPERTIES

Email Info@LibertyProperties.Info

Post Office Box 2225 * Auburn, Alabama 36831 * 334-821-1600 Fax 334-821-1616

Dear Past Tenant:

We would like to thank you for leasing with Liberty Properties this past year. Enclosed you will find your security deposit refund check. We hope that you are satisfied with your refund, however if you are not, we ask that you keep the following items in mind:

- All tenants were given written move-out instructions.
- Remember that all leases are joint and several. If you have a roommate who owed rent, maintenance charges, etc., the summary shows charges collectively and you should contact your roommates for reimbursement.
- If you have questions or desire to dispute the charges, your first step is to send an email stating the item you are questioning. Please be specific with the item/charge in question. We will respond in a timely manner.
- We will not be holding any in-person meetings for disputes. The only way to dispute your charge(s) is via email.
- Only those whose signatures are on the lease or guarantors may request additional information.
- October 31 is the last day to email questions. Records will be stored after that date.
- Questions regarding the enclosed deposit refund can be emailed to Info@LibertyProperties.info **TO AVOID ANY CONFUSION, PLEASE BE SURE TO EMAIL YOUR CONCERNS RATHER THAN A TELEPHONE CONVERSATION.**

Again, thank you for leasing with Liberty Properties and we hope you find your security deposit refund satisfactory. Be sure to keep our email address for future housing references.